

Challenged Materials Policy

Mission Statement

The mission of the Greenfield Public Library is to create opportunities for lifelong learning, engagement, and enrichment.

Vision Statement

The vision of the Greenfield Public Library is an inspired and engaged community of lifelong learners.

In its selection of materials and programs, the Greenfield Public Library endorses the Library Bill of Rights and the Freedom to Read Statement, and in its selection of materials and programs as adopted by the American Library Association. The United States Constitution requires a procedure designed to focus searchingly on challenged expression before it can be suppressed. Therefore, any attempt, be it legal or extralegal, to regulate or suppress materials in libraries must be closely scrutinized to the end that protected expression is not diminished.

To request that material be considered for exclusion or removal from the library, a patron must do the following:

1. Be a resident of the City of Greenfield. Residents' taxes from this City pay for the materials held by the library; therefore, only residents may request that a material be reconsidered.
2. Be a Greenfield Public Library Card Holder or any library in the Milwaukee County Federated Library System.
3. Have either read the materials or seen/heard the book/movie in its entirety.
4. Have reviewed the Greenfield Public Library's Collection Development Policy and the the Library Bill of Rights.
5. Complete the Greenfield Public Library's Reconsideration of Library Materials Form. Only completed forms will be reviewed by the Library. The Library does not respond to anonymous phone calls, rumors or voiced concerns according to the reconsideration process; however, alternative formats to the form will be made available upon reasonable request.
6. Individual titles will be reviewed once every five years unless substantial content changes have been made.

If the nature of the concern applies to a perceived lack of materials on a given subject or point of view, a patron must do the following:

1. Be a resident of the City of Greenfield. Residents' taxes pay for the materials held by the library. Therefore, only residents may request that material be reconsidered.
2. Have searched CountyCat to verify that the subject or interest area is not represented in our collection, and have submitted a request for purchase through the website or a hard copy in person during regular business hours.
3. Have reviewed the Greenfield Public Library Collection Development Policy and the Library Bill of Rights.
4. Complete the Greenfield Public Library Request for Reconsideration of Library Materials Form. Only completed forms will be reviewed by the library. The library does not respond to anonymous phone calls, rumors, social media posts, and/or voiced concerns according to the reconsideration process; however, alternative formats to the form will be made available upon reasonable request.

Reconsiderations will be considered by a review committee appointed by the Assistant Library Director. The committee's recommendations will be forwarded to the Director, who will make the decision regarding the request. The Library Director will notify the patron of the decision.

In cases where the patron is not satisfied with the response, they may request a review of the request for reconsideration by a review committee consisting of two members of the Library Board, two community experts, and one staff member as appointed by the Library Director. The Library Board will make the final decision regarding the request based on this committee's recommendation. The Library Director will inform the patron of the decision. Content under reconsideration will remain accessible in the library until a determination has been made.

No duly selected materials whose appropriateness is challenged shall be removed from the library except upon recommendation of the review committee, with the concurrence of the Library Director, or upon formal action of the Board when a recommendation of the review committee is appealed to it.